

(Please submit in triplicate)

INDIA INTERNATIONAL LEATHER FAIR 2009

JANUARY 31- FEBRUARY 3, 2009
CHENNAI TRADE CENTRE, CHENNAI
APPLICATION-CUM-CATALOGUE ENTRY FORM
(TO BE FILLED IN BLOCK LETTERS)

Business Days
1-3 February 09-10 am to 7 pm
Inauguration
31 January 09-6 pm

1. Name of the Company.....
2. Address.....
City..... PIN/Zip..... Country.....
Tel. (with Country & Area Code)..... Fax No.....
E-mail Website.....
(Use Capital Letters)
3. Name & Designation of Contact Person.....
4. i) Status of Company :
 India company Overseas company Indian Agent of Overseas company (ies)*
ii) *Name of the Company(ies) represented in case of Indian agent.....
5. Products to be Displayed (Please tick the category to which your products belong)
 Finished Leather Leather Garments Lether Goods Footwear
 Footwear Components (Please specify sub-products).....
 Saddlery & Harness Travelware Upholstery Chemicals
 Fashion Accessories Machinery & Equipment Publications
 Others (Please specify).....
6. Space : We require -
i) A built up stand of..... sq. mtrs. (minimum area 9 sq. mtrs.) and/or
ii) Bare space of..... sq. mtrs. (minium area 36 sq. mtrs.). (Please refer Sl. No. 4 under Rules and Regulations overleaf. The design and construction of shall in the bare space should be as per the guidelines)
Our Preferences in the layout plan are :
Option-I Stall No..... in Hall No./Convention Centre/Hangar.....
Option-II Stall No..... in Hall No./Convention Centre/Hangar.....
Option-III Stall No..... in Hall No./Convention Centre/Hangar.....
7. Additional Requirements :
a) Display aids :
(i) Table(s)..... (ii) Chair(s)..... (iii) Shelf(ves)..... (iv) Hanger (s)..... (v) Other.....
b) Electricity :
(i) Spot light(s)..... (ii) 5 amp. socket(s)..... (iii) Power load..... KW
c) Compressed air(bar).....
8. I/We agree to abide by the rules and regulations mentioned overleaf.
9. For Indian Companies :
ITPO is exempted from TDS wide Certificate No. 69 dated 22 July 2008 issued by Department of Income Tax, New Delhi. Hence TDS is not applicable.
10. We enclose a Bank Draft No..... Dated..... on..... for
Rs..... (Indian Companies) / US\$..... (Overseas Companies). Overseas participant can also send their participation charges through bank transfer to CITIBANK, Connaught Place, New Delhi, Account No. 002157-012, Swift Code CITIINBX or by Bank draft drawn in favour of "India Trade Promotion Organisation" payable at Bangalore/Chennai/Delhi/Koikata/Mumbai. In case of bank transfer, please fax swiftcopy.

Date :
Place :

Signature :
Name :
Designation :

Organisers :

INDIA TRADE PROMOTION ORGANISATION

Pragati Bhawan, Pragati Maidan, New Delhi-110001, India
Tel : 91-11-23371822, 23371390 Fax : 91-11-23371874, 23371492
E-mail : kcrout@itpo-online.com • ppy@itpo-online.com • bngupta@itpo-online.com • itpochn@md4.vsnl.net.in
Event Website : www.iiil LeatherFair.com

PAN No. : AAATI 2955C

SERVICE TAX No. : AAATI 2955CST001

RULES AND REGULATIONS OF PARTICIPATION

1. **Participation** : ITPO reserves the right to select participants/exhibits to be displayed at its sole discretion.
2. **Space Allocation** : Application completed in all respects and accompanied by the requisite payment will only be considered for allocation of space. Space will be allocated to the company by name and no sub-letting will be allowed in any manner. The space will be allotted on first-come, first-served basis subject to optimum utilization of space.
3. **Shell Scheme** : Stall will be constructed with prefab system with a height of 2.4 mtr. Each panel will be of 1 mtr. width. A 9 sq. mt. built up stand will have partition, floor covering, fascia writing, one table, three chairs, one electric socket of 5 amp. and general lighting . No nailing will be allowed for fixing photographs, posters, banners, etc.
4. **Bare Space** : Exhibitors, who book bare space, will do the layout and interior design of stalls keeping in view public safety, free access to public facilities & conveniences, safety to ITPO property and convenience to fellow exhibitors. In case the height of stall is required beyond 2.4 mtr. at some location, the same shall be got cleared by ITPO for prior concurrence before execution. The construction of stand should not obstruct the visibility of neighbouring stalls.
5. **Cleanliness and Maintenance** : The participants will be responsible for cleanliness and maintenance of their stalls. Cleaning of common passage/areas will be arranged by ITPO. Facilities for outsourcing of cleaning services are available.
6. **Attendance at the Stand** :
 - (i) The Participants will carry out no activity, which in the opinion of ITPO amounts to nuisance or annoyance. ITPO shall have the right to take remedial action, as deemed fit.
 - (ii) Exhibits must not obstruct passages. Fire extinguishers, cable terminals for phone connection, outlets for electricity and water etc. must not be obstructed.
7. **Vacation of Space** : Space will have to be vacated within one day of close of the fair. Participants, who fail to vacate the space, will be liable to pay penalty to ITPO (as prescribed by ITPO) and ITPO shall have the right to remove the exhibits/materials etc. of participants at the risk and cost of participants.
8. **Fire Prevention** : Smoking is prohibited inside the exhibition halls. Halogen and other floodlight are not permitted. Use of fire hazard material like thatch, dry grass and other similar inflammable materials are not permitted. Electrical wiring under the carpets is a potential fire risk. Wherever this is unavoidable, adequate precaution should be taken for covering the wiring by wooden ramps. Wiring under the carpet should not have joints.
9. **Last Date** : Application for space booking together with full amount of participation charges compulsory entry in fair catalogue must be submitted latest by 31st December 2008. Application received after 31st December 2008 will not be included in Fair Catalogue.
10. **Refund** : Cancellation is not permissible. No refund/adjustment of participation charges will be made by ITPO.
11. **Storage of Empty Cases** : The exhibitor will ensure removal of packing boxes, unused display aids, handling equipment from the hall 24 hours before opening of the exhibition. The exhibitor must remove all excess trash from the premises. If storage space is required, the same would be made available by ITPO on payment.
12. **Security** : Participants will be responsible for security of their exhibits and stall. They will make security arrangements of their stalls through outsourcing Security Services, However, no security personnel will be allowed inside the Halls after the closure of the Exhibition everyday.
13. **Insurance** : Participants will insure their exhibits and display material against loss, damage, theft, fire or any cause whatsoever. They will also obtain third party liability insurance cover for construction period, fair period and dismantling period.
14. **Service Agencies** : Work of cargo handling and catering can be availed by the participants only from empanelled Handling & Clearing agents and Food & Beverage operators in the Fair Ground.
15. **Sound Level** : The sound level inside the hall/stand/pavilion is to be maintained for the general comfort of all exhibitors and visitors. The sound level should not exceed 70 decibel on account of use of any sound/music system by the exhibitor.
16. **Violation of Rules** : In the event of violation of any of the rules, ITPO shall have the right to close down the stall of the participant immediately.
17. **Interpretation** : The decisions of CMD, ITPO or his nominee shall be final and binding on the participants with regard to interpretation of these rules and regulations.
18. **Dispute** : Disputes, if any, arising out of participation in the fair, fall within the jurisdiction of the courts of Delhi/New Delhi.
19. ITPO will not be responsible for any eventuality arising out of unforeseen circumstances, natural calamity like, floods etc.